



Time Management: Conquer the Clock (2nd Revised edition)

By Barrie Hopson, Mike Scally

Management Books 2000 Ltd, 2000. Paperback. Book Condition: new. BRAND NEW, Time Management: Conquer the Clock (2nd Revised edition), Barrie Hopson, Mike Scally, Shows how to analyze the use of time, including the concepts of sold, maintenance and discretionary time. The book goes on to discuss various ways of managing time.



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